

**Company:** GLT Products

**Position:** **Skilled Production Associate**

**Shift:** 6:30am – 3:00pm

**Location:** 6810 Cochran Road – Solon

**Rate:** **\$15.00 to \$17.00 / hour**

**Position Type:** Temp to perm or direct hire

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**Summary:** This position is a production/manufacturing position that focuses highly on quality, teamwork and follow-through to fulfill our commitments and keep our promise to our customers.

**Responsibilities:**

- Maintain a clean and organized work area.
- Inspect products to quality standards.
- Take direction and see it through.
- Perform basic math.
- Communicate and work independently as well as in a group setting.
- Accurately read a schedule and measure per customer specifications.
- Accountable of own PPE
- Performs other duties and assignments as directed by management.

**Requirements:**

- Problem solving and trouble-shooting abilities a plus.
- Excellent written, verbal communication, and organizational skills with great attention to detail
- Self-starter, able to work well without constant supervision
- Ability to work with others in team environment
- Ability to multitask
- Regular and punctual attendance
- Must be self-sufficient.
- Must know how to use measuring tools. Ex: tape measure and rulers/gauges.
- Must be familiar with basic operation of shop tools. Ex: saws, drills, hand tools etc.
- Familiarity with general warehouse equipment a plus. Ex: pallet jack, wrapper etc.
- Able to adapt and respond to changing business needs
- Must be able to read a tape measure
- Must have basic ability to read, write and follow verbal instructions.
- Available to perform duties outside of normal work hours as required

**Education / Experience:**

- 3 years or more working in a production / manufacturing environment
- High school diploma or equivalent
- Tow motor experience a plus
- Construction / carpentry or skilled trade experience preferred

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand; walk; and stoop, kneel, crouch or crawl. The employee is occasionally required to sit and climb or balance. The employee must regularly lift and/or move objects up to 10 pounds, frequently lift and/or move objects up to 50 pounds, and occasionally lift and/or move objects that weigh more than 150 pounds **with help**. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Requires special safety precautions such as working around moving parts, machines or with irritant chemicals. Employees are required to use protective clothing or gear.

May work in an area that is uncomfortable due to extreme temperature, noise levels or other conditions. This position requires moderate physical exertion.

**Position Type / Expected Hours of Work:**

This is a full time, non-exempt, hourly position. Occasional overtime may be needed.

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**Benefits**

- Medical insurance
  - Dental insurance
  - Basic and Voluntary life insurance
  - Paid personal and vacation days
  - Flexible spending account program
  - Short and long term disability insurance
  - Credit union membership
  - 401k/profit sharing
  - Work boot reimbursement
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GLT Products is dedicated to supplying our customers with a wide array of industrial insulation products and solutions that cover the most demanding insulation applications. As a manufacturer and distributor, our products are used worldwide in mechanical, thermal and acoustical insulation projects.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.